

Before & After Hours Work Request Form

Deadline: Friday, May 9, 2008

Exhibitors needing to perform installation or dismantle before or after the regular move-in and move-out hours must receive authorization from WorldatWork Show Management. Please complete and **return this form by Friday, May 9, 2008.**

Event Dates: Tuesday, May 20 – Thursday, May 22, 2008

Exhibitor Move-in: Monday, May 19 11:00 am – 8:00 pm
Tuesday, May 20 7:00 am – 2:00 pm

Exhibit Hall Hours: Tuesday, May 20 4:30 pm – 7:00 pm
Wednesday, May 21 11:00 am – 2:00 pm
4:00 pm – 6:30 pm
Thursday, May 22 11:00 am – 2:00 pm

Exhibitor Move Out: Thursday, May 22 2:00 pm – 7:00 pm
Friday, May 23 8:00 am – 12:00 pm

Company Name: _____ Booth #: _____

Contact: _____

Address: _____

City/Country: _____ State/Province: _____ Zip/Postal Code: _____

Telephone: _____ Fax: _____

Email: _____

Requested Schedule:

Date	Start Time	End Time	Estimated Number of People

Please attach additional sheets if necessary.



**Complete form and fax to
WorldatWork – Shana Cohen
Fax: 480-483-4852**