



Utility Services

Fax or Mail to: Gaylord Texan Resort & Convention Center
 ATTN: Exhibitor Services
 1501 Gaylord Trail, Grapevine, Texas 76051
 PH: 817-778-3680 FAX: 817-778-3677

ADVANCE PRICE DEADLINE
April 30, 2010

Complete this form and mail or fax to the above address.
 Credit Cards are the only form of payment accepted.

10% Service Charge for Onsite Orders.
 Checks, Money Orders, and Cash will not be accepted.

Event Name: WorldatWork Total Rewards 2010 Conference & Exhibition Event Dates: May 16-19, 2010

Exhibitor Name: _____ Booth #: _____

Code	Voltage	Maximum Watts	Circuit Amps	Phase	Advance Price	Standard Price	Qty.	Amount
A004E	120	500	4	Single	\$120	\$140		\$
A008E	120	1,000	8	Single	\$140	\$180		\$
A012E	120	1,500	12	Single	\$165	\$205		\$
A020E	120	2,000	20	Single	\$195	\$235		\$
A030E	120	3,000	30	Single	\$245	\$285		\$
B020E	* 120/208	3,300	20	Single	\$215	\$295		\$
C020E	* 120/208	5,700	20	Three	\$315	\$415		\$
B030E	* 120/208	5,000	30	Single	\$285	\$390		\$
C030E	* 120/208	8,600	30	Three	\$415	\$575		\$

Additional power (60, 100, 200, and 400 amps) is available. Contact Exhibitor Services to order.

1-Outlet Extension Cord (rental only)	\$20		\$
6-Outlet Power Strip (rental only)	\$14		\$
EUROPEAN TRANSFORMER (rental only) **(\$300 deposit required for each transformer/power strip set)	\$28		\$
COMPRESSED AIR: Hotel supplies 1/4" D quick-release female connections.	\$175		\$
WATER: Hotel supplies 1/2" male threaded hose connector. Exhibitor is responsible for bringing adaptor.	\$175		\$
DRAINAGE: Available depending on booth or exhibit location. A pump may be required at an additional cost.	\$140		\$
FILL & DRAIN up to 50 gallons (price includes labor)	\$150		\$
FILL & DRAIN over 50 gallons (price includes labor)	\$225		\$

* All equipment utilizing nominal 208 voltages must have appropriate male plug. **Please provide NEMA number for your plug.**

** The \$300 deposit for European transformer/power strip is refunded after equipment retrieval and inspection.

Payment in full required prior to event.

Subtotal: \$ _____

VISA MasterCard American Express Discover Diners Club

Tax (8.25%): \$ _____

TOTAL: \$ _____

Card #: _____ Exp. Date: _____

Signature: _____ Phone No.: _____

E-mail Address: _____

On-Site Contact: _____ Phone No.: _____

ELECTRICITY CONNECTIONS

Each circuit consists of one outlet. Prices are per outlet, or combination of outlets. Electricity load not to exceed watt and/or ampere rating indicated. Permanent building electricity outlets are not part of the booth space and may not be used as part of the exhibitor's electricity order.

LABOR

Please include a booth diagram showing the requested location of electricity source. Rates do not include connecting or running electricity inside the booth. Labor and materials will be charged for booth setup based on diagram specifications. Charges will apply for requested relocation. The Hotel will charge for exhibitor-installed cords requiring troubleshooting and/or redistribution in the booth. Labor and materials will be charged to the credit card on file. All labor and materials for booth setup will be billed post-show. **Receipt provided by request.**

Labor rates are as follows: 8:00am-5:00pm \$71 per hour 5:00pm-8:00am \$106 per hour (1 hour minimum)

EQUIPMENT

All material and equipment provided by Gaylord Texan Resort & Convention Center shall remain the property of the Hotel and shall be removed only by the Hotel at the close of the show. The Hotel reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by the Hotel's electrical department. Use of open clip sockets, latex lamp cord wire, or unapproved multiplex attachment plugs is not permitted.